

UNDERHILL PLANNING COMMISSION

November 18, 2015 Minutes

PC Members Present: Gerry Adams, David Edson, Andrea Phillips, Irene Linde, Carolyn Gregson (Secretary)

Staff Present: Rachel Fifield, Planning & Zoning Administrator

- 6:35 PM:** Call to order by Secretary C. Gregson
Commissioners agreed to rearrange agenda because of reduced numbers.
- 6:40 PM:** Planning and Zoning admin shared the advice from VLCT regarding DRB items 7 and 12 around enforcement of deeds and water/wastewater issues. VLCT strongly advised against it, but PC members had mixed feelings. A lively discussion ensued, and it was decided that the PZA would inquire of particular DRB members who had put forth items 7 and 12 about their intent.
- 7:10 PM:** PZA shared additional enforcement-related concerns about driveway/road certification by the developer's engineer as it reads in our subdivision section. She shared VLCT suggestions that the wording be changed to either reflect a 3rd party engineer at the cost of the applicant, or the matter be managed by the Road Foreman. Discussion followed.
- 7:20 PM:** Additional commissioners joined the meeting, and a quorum was present. The commissioners were then able to approve the minutes from 11/2.
- 7:35 PM:** Commissioners began discussion of regs updates, referring back to the general DRB issue list from the previous week. Vigorous discussion occurred across nearly 30 of the items, and the commissioners split up some tasks among themselves to address: I. Linde on Stormwater, C. Gregson on 2-family dwellings, A. Phillips on landscaping and accessory dwellings, G. Adams and D. Edson on roads and driveways. They asked that P. Lamphere join them in this project, since the topic is broad.
- 8:35 PM:** Motion to adjourn was made by G. Adams , seconded by D. Edson.

Next meeting will be December 2nd at 6:30 PM.

Respectfully Submitted By: Planning and Zoning Administrator
These minutes of the November 18, 2015 meeting were accepted

This _____ day of _____, 2015

Carolyn Gregson, Clerk

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.